

Seat No.:

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Sl. No. :

046(E)

(March, 2015)

Time : 3 Hours]

[Maximum Marks : 100

Instructions :

- 1) All questions are compulsory.
- 2) Figures written against the questions show marks.
- 3) Answers should be written according to the instructions only.

SECTION - A

- Questions Nos. 1 to 10 are multiple choice questions. Answer number or code given under each question out of four options. Each carries mark. [10]

- 1) Which level is called the functional level?
 - (A) Top level
 - (B) Middle level
 - (C) Bottom level
 - (D) Sub-level
- 2) Who earned the title "Father of modern management"?
 - (A) Taylor
 - (B) Fayol
 - (C) Terry
 - (D) Gulick

- 3) Gradual delegation of authority from the top to the bottom level is _____.
- (A) decentralisation
 - (B) centralisation
 - (C) demotion
 - (D) dismissal
- 4) Assignment of responsibility is the _____ step in the process of Delegation of Authority.
- (A) fourth
 - (B) third
 - (C) first
 - (D) second
- 5) The worker is paid wages in proportion to the units produced by him is called _____.
- (A) Time wage system
 - (B) Minimum wage system
 - (C) Piece wage system
 - (D) Regular payment wage system
- 6) What is that state of mind which leads workers towards objectives?
- (A) Motivation
 - (B) Controlling
 - (C) Organisation technique
 - (D) Communication

- 7) When is management like an army without ammunition?
- (A) without time wage system
 - (B) without information
 - (C) without liberalisation
 - (D) without privatisation
- 8) What is the last stage in the controlling process?
- (A) setting standards
 - (B) measuring performance
 - (C) corrective action
 - (D) comparing actual performance against standards
- 9) Which industry was nationalised in India after independence?
- (A) Railway
 - (B) Cloth
 - (C) Toys
 - (D) Chemical
- 10) In which countries economic growth rate and income are poor?
- (A) Developed countries
 - (B) Developing countries
 - (C) More developed countries
 - (D) Underdeveloped countries

SECTION - B

- Question Nos. from 11 to 20 are very short answer type questions. Answer in about 1 to 10 words. Each question carries 1 mark :

[10]

- 11) What is a Profession?
- 12) List the components (elements) of planning.
- 13) Explain the term : Controlling.
- 14) What is the oldest and simple type of organisation?
- 15) Which wage system is encouraged by trade unions?
- 16) What are the basic needs of a human being?
- 17) Write the full form of S.M.S.
- 18) Why control is called a continuous process?
- 19) Give full name of H.R.
- 20) What is Privatisation?

SECTION - C

- Question Nos. 21 to 35 are short answer type questions. Answer each in about 30 words. Each question carries 2 marks :

[30]

- 21) Give the meaning of 'reporting' and explain its importance.

- 22) State the merits of time-wage system (Any four).
- 23) Explain : "World has become a global village."

OR

Explain the statement: "Growth of business is a continuous dynamic flow."

- 24) State four social responsibilities of business towards owners or investors.
- 25) "Management is a science" Explain.
- 26) State four benefits / advantages of Planning.

OR

State four benefits / advantages of Budget.

- 27) What is "Rule of Thumb"?
- 28) State the "Intellectual Qualities" of a good leader.
- 29) State the meaning of "Reasonable Price."
- 30) How does the time wage system increase the life of machinery?
- 31) What is Apprentice Training?

OR

Explain the meaning of "Internship Training."

- 32) What is Profit sharing?
- 33) What do you mean by Accountability?
- 34) When is the retrenchment of entire staff done?
- 35) State four advantages of decentralisation.

SECTION - D

- Question Nos. from 36 to 45 are short answer type questions. Each question carries 3 marks. Give answer in maximum 50 words.

[30]

- 36) Give uses of Budget.
37) Write short note on Liberalisation.
38) Explain : Human Resource Management (H.R.M.).

OR

Explain : Production Management.

- 39) State the importance of control.
40) Explain "Common Barriers for the effectiveness of Communication."
41) Explain :
(1) Centralisation
(2) Decentralisation
(3) Assignment of responsibility

OR

Give the meaning of Delegation of Authority and explain with illustration.

- 42) Explain Fayol's Principles of Management given below (Any two):
(1) Principle of Division of Labour.
(2) Principle of Unity of Command.
(3) Principle of Remuneration of Personnel.

- (4) Principle of Initiative.
- 43) Explain any three points of Importance of Leadership.
- 44) State the elements of an ideal wage system.
- 45) Give the meaning and reasons for an employee's transfer.

SECTION - E

- Question Nos. from 46 to 49 are long answer type questions. 100 words. Each question carries 5 marks : [20]

- 46) Explain the meaning and importance of Training.
- 47) Explain the meaning, formation and figure of line organisation technique.

OR

Differentiate between :

Formal and informal organisation technique.

- 48) Explain the characteristics of planning.

OR

Explain the stages of Planning.

- 49) Explain : Importance of Consumer Protection.

